

**Lanesboro City Council  
Monday May 17, 2010  
Council Chambers at 5:30 p.m.**

**Present:** Dybing, Rahn, O'Connor and Allen

**Absent:** Jeannette

**Visitors:** Jason Boynton of Smith Schafer, Barb Kerns and Jade Wangen

**REGULAR MEETING:**

The meeting was called to order by Mayor Rahn.

Additions or Changes to the agenda consisted of adding Community Center Repair of NE corner engineering quote, fireworks contract for Buffalo Bill Days, Museum deck music and Chamber request for sidewalk sales on July 16. Dybing made a motion to approve the agenda with those changes, second O'Connor, motion carried.

The meeting minutes for the May 3<sup>rd</sup> regular council meeting were approved with a motion by Allen, second O'Connor, motion carried.

**PERSONS WITH BUSINESS BEFORE THE COUNCIL:**

**A. Jason Boynton, Smith Schafer and Associates: 2009 Audit Report**

Boynton went over the Audit report for 2009. He pointed out that all departments cut back from the prior year and that cash flow has improved. He noted that as usual, the letter stated that because the City is small they need to do the best that they can with separation of duties, but noted that this note is made every year and due to Lanesboro's size it would not be financially feasible to hire more staff. He said overall the audit went well and that the City has the ability to meet 65% of its yearly obligations, he said the goal is to at least be around 35-50%. O'Connor thanked Boynton for his detailed power point slides and said that the audit report form compliments the City's capital improvement plan and the together they provide excellent decision making tools. Boynton thanked the Council for the opportunity to provide the 2009 audit and noted that if there were any questions his number and e-mail has been provided.

**COMMITTEE/COMMISSION MEETINGS:**

**A. Codification of Ordinances: May 4<sup>th</sup> and 13<sup>th</sup> - Allen:** Allen noted that we hope to have the 1<sup>st</sup> and 3<sup>rd</sup> chapter for the Council to review at the next meeting. Vickerman asked how the council members would like to receive the information, Jeannette asked for paper copies and the rest of the Council asked to have electronic versions delivered to them.

**B. Library: May 10<sup>th</sup>, 2010 – Allen:** Allen noted that she did not have anything significant to report at this time, except that the Library will be having the annual rhubarb run and all are asked to consider participating!

**C. Park: May 12<sup>th</sup>, 2010 – Rahn:** Rahn noted that the Park board gave approval for the Habitat for Humanity Doll house to be raffled at the events in the Park with approval from said committees. He also said the Park Board agreed to block off the Park drive for a concert. He stated that the Park board approved the purchase of 10,000 flyers for the campgrounds and the community center. He noted that the Park board will be getting the tennis court resurfaced and will be looking at costs associated with the bathhouse.

**D. P&Z: May 11<sup>th</sup>, 2010 – Dybing:** Dybing noted that the P&Z discussed Brewster's request for detachment and noted that the group did not recommend support for the detachment. He noted that the group approved a house demolition permit on Auburn and that the attorney is working on completion of the house below the golf course.

**E. Public Utilities: May 17<sup>th</sup>, 2010 – O'Connor:** O'Connor stated that the staff is working on completing the application for the dam and hydro repair and upgrade. He noted that most of the

meeting was spent reviewing the 2009 audit and stated that the audit is very helpful for the Commission to review rates and also to work with capital planning.

**HOUSEKEEPING:**

**A. Paying of the Bills:** Dybing made a motion to pay bills as presented, second Allen, motion carried.

**B. Liquor Licenses:** O'Connor made a motion to approve a two day liquor license for the Fire Relief Association and a three day liquor license for the Lions for the Beer and Brat tent, all for Buffalo Bill Days, second Dybing, motion carried.

**C. Gambling License for Buffalo Bill Days:** Rahn made a motion to approve a gambling license, with no waiting period, for the Chamber for Buffalo Bill Days, second O'Connor, motion carried.

**D. Gambling License for St. Mane Theater:** The Lanesboro Art Center has requested a gambling license, with no waiting period, for a quilt to raise funds for the St. Mane Theater. Dybing made a motion to approve the license, second Allen, motion carried.

**E. Fireworks:** Vickerman noted that if they prepay for the fireworks they can get an additional 8% of product, she noted that the account has the funds available to do so. Allen made a motion to have Manion review the contract and based upon his legal approval to have Vickerman sign the contract and prepay the fireworks to get an additional 8% worth of fireworks, second Dybing, motion carried.

**F. Buffalo Bill Day Committee:** Vickerman asked the following to be approved for the Buffalo Bill Day Committee: Co-Chairs – Mara Drake, Teri Benson and Bobbie Vickerman and committee members – Diane Marzolf, Al Marzolf, Roger Jorgenson, Bryce Dawson, Robin Dawson, Deneen Krohn, Jan Meyer, Brok Johnson, Steve Rahn, Marge Drake and Julia Borgen. O'Connor made a motion to approve the Committee, along with any additional members that are needed for the weekend.

**G. Museum Deck Music:** Vickerman noted that Robert Thompson had asked if it would be ok to have music on the deck off of the Museum. Members did not find any problem with it, but asked that they check with the Riverside so that music venues would not be at the same time. O'Connor made a motion to allow music on the Museum deck, second Allen, motion carried.

**H. Yaggy Colby Quote for Community Center Repair Plans:** Vickerman distributed a quote from Yaggy for services that would prepare a bid plan and specifications for the building repair. Council felt the cost was high and had questions in regards to the items that were bid. Mayor Rahn asked if a representative from Yaggy Colby could attend the next meeting, Vickerman stated she would ask them to attend the next meeting to answer any questions.

**I. Chamber Sidewalk Sales:** Vickerman stated that Brian Luna was unable to attend the meeting but asked on behalf of the chamber if they could have sidewalk sales on July 16<sup>th</sup>. O'Connor made a motion to approve the sidewalk sales, second Dybing, motion carried.  
5:30pm.

**M. Citizens Comments:** Mayor Rahn noted that it is EMS week and he wanted to express his thanks and thanks on behalf of the Council to the Ambulance and Fire departments for their hard work!

**ADJOURN REGULAR MEETING:**

At 6:17pm O'Connor made a motion to adjourn, second Allen, motion carried.

Respectfully submitted,

Bobbie Vickerman  
City Administrator/Clerk